

**JAL JEEVAN MISSION**  
**District Water and Sanitation Mission**  
**District Korba (CG)**

**Expression of Interest (EOI)**

**for**

**NAME OF WORK: EMPANELMENT OF IMPLEMENTATION SUPPORT AGENCIES  
(ISAs DWSM) FOR SUCCESSFUL IMPLEMENTATION OF JAL JEEVAN MISSION IN THE  
DISTRICT KORBA OF CHHATTISGARH**

**System No. 82881**  
**( SECOND CALL)**

On behalf of Governor of Chhattisgarh, The Executive Engineer, PHED & Member Secretary (DWSM) District Korba invites Expression of Interest (EoI) from national and international NGOs / Self Help Groups (SHGs)/ CBOs/ VOs/ similar Social Development Oriented Organizations/Foundations/Trusts for empanelment as Implementation Support Agencies (ISA) under Jal Jeevan Mission being implemented by District Water and Sanitation Mission detailed EoI at e-procurement portal <https://eproc.cgstate.gov.in> upto 10:30 hrs of 13.09.2021 Bids are to be submitted online in the portal <https://eproc.cgstate.gov.in> on or before 17:00 hrs of 25.09.2021 In no case manual EoI will be entertained. Any change in key dates will be intimated online.

The above proposed work is under centrally and state funded Jal Jeevan Mission to be implemented by SWSM/DWSM, Korba, Chhattisgarh.

*Issued by*

**JAL JEEVAN MISSION**  
**District Water and Sanitation Mission**  
**District Korba.**

**JAL JEEVAN MISSION**  
**District Water and Sanitation Mission**  
**District -Korba**

**Phone: 07759-228663 email: eekor-phe-cg@nic.in**

**Notice Inviting Expression of Interest**

EOI No. 12, System No. 82881

Korba, Date 06/09/2021

On behalf of Governor of Chhattisgarh, The Executive Engineer, PHED & Member Secretary (DWSM) District Korba invites Expression of Interest (Eoi) from national and international NGOs / Self Help Groups (SHGs)/ CBOs/ VOs/ similar Social Development Oriented Organizations/Foundations/Trusts for empanelment as Implementation Support Agencies (ISA) under Jal Jeevan Mission being implemented by State Water and Sanitation Mission. Any modifications/amendments/corrigendum shall be published in the website only. The eligible bidder may submit their bid with the EOI document along with EMD as detailed in EOI document The Bid must be delivered through Online only on detailed Eoi at e-procurement portal <https://eproc.cgstate.gov.in> upto 10:30 hrs of 13.09.2021 Bids are to be submitted online in the portal <https://eproc.cgstate.gov.in> on or before 17:00 hrs of 25.09.2021 In no case manual Eoi will be entertained. change in key dates will be intimated online.

Executive Engineer,  
Public Health Engineering Department &  
Member Secretary, DWSM,  
District Korba

Endt. No. 1535 /JJM/Eoi/EE/2021

District Korba, Date 06-09-2021

Copy for information to:

1. Special Assistant to Hon'ble Minister Govt. of CG, PHED, Mantralaya, Nava Raipur (CG).
2. The Secretary, Govt. of CG, PHED, Mantralaya, Nava Raipur, (CG).
3. The Mission Director, Jal Jeevan Mission, Neer Bhavan Raipur for information please.
3. The Engineer-in-Chief, PHED, Indrawati Bhawan,, Nava Raipur, (CG).
4. The Chief Engineer, PHED, Bilaspur Zone Bilaspur (CG).
5. The Superintending Engineer, PHED, Circle Bilaspur (CG).
6. The Collector and Chairman, DWSM, District - .Korba.for information.
7. The Assistant Engineer, Public Health Engg. Sub-Division.....District Korba
8. Shri Sanjaya Rathore, EE (MIS) O/o the E-in-C PHED Raipur to make available this Eoi on departmental Website ([phed.cg.gov.in](http://phed.cg.gov.in)) for wide publicity.
9. Notice Board.

Executive Engineer,  
Public Health Engineering Department &  
Member Secretary, DWSM,  
District Korba (C.G.)

## Quick Information Data Sheet

Expression of Interest (EoI) from national and international NGOs / Self Help Groups (SHGs)/ CBOs/ VOs/ similar Social Development Oriented Organizations/Foundations/Trusts for empanelment as Implementation Support Agencies (ISA) under Jal Jeevan Mission being implemented by State Water and Sanitation Mission.

<b>Sr.</b>	<b>Particulars</b>	<b>Details</b>
1	Date of Issue of Notice Inviting Bid	06.09.2021
2	Period of availability of Bidding Documents on website	From: 13.09.2021 Time: 10.30 AM To: 25.09.2021 Time: 17.00 PM
3	Deadline for Receiving Bids	25.09.2021
4	Cost of EoI Document (to be submitted along with Technical Bids)	Rs. 311/- Online
5	Mode of Submission of Bids	Online
6	Validity of Proposal	180 Days
7	Pre-bid Meeting	Date: 19.09.2021 Time: 11.00 AM
8	Technical Bid Opening	Date: 28.09.2021 Time: 5.30 PM
9	Financial Bid Opening	Will be separately intimated to qualified bidders
10	Empanelment Process	As per EOI Document
11	EMD (in form of FDR)	Rs. 1.00 Lakh (Rupees One Lakh Only) in favour of Executive Engineer, PHE Division, Korba (C.G.)
11	Office Inviting Bids	The Executive Engineer, PHED & Member Secretary (DWSSM) District Korba (Chhattisgarh) Phone:- 07759- 228663 Email: eekor-phe-cg@nic.in

## EOI Time Schedule

### Key Dates

<u>Date-Time Detail(s)</u>	
Online Release NIT	06.09.2021, 11:30:00 AM IST
Bid Start Date	13.09.2021, 10:30:00 AM IST
<u>PreBid Discussion Details</u>	
Pre-Bid Discussion Type	EXECUTIVE ENGINEER, PHED, DIVISION /MEMBER SECRETARY (DWSM) KORBA, NEAR ITI CHOWK, RAMPUR ROAD, KORBA/AND QUARRIES CAN BE SEND ON E-MAIL : EEKOR-PHE-CG@NIC.IN
Start Date	16.09.2021, 11:00:00 AM IST
End Date	16.09.2021, 4:00:00 PM IST
<u>Corrigendum (if any)</u>	
Bid Due Date	20.09.2021, 5:30:00 PM IST
Physical Doc Submission End Date	28.09.2021, 5:00:00 PM IST
Bid Open Date for Envelope "A" & "B" (Minimum prescribed eligibility criteria/technical proposal (Scheduled)	28.09.2021, 5:30:00 PM IST

**Note :-** All the participants are advised to be in regular touch with online process in e-procurement because sometimes the key dates may be amended as per requirement. No separate intimation will be given to participants.

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## **Section :- 1 – About Jal Jeevan Mission**

### **1.1 Vision**

Every rural household has drinking water supply in adequate quantity of prescribed quality on regular and long-term basis at affordable service delivery charges leading to improvement in living standards of rural communities.

### **1.2 Mission**

Jal Jeevan Mission is to assist, empower and facilitate:

- i.) States/ UTs in planning of participatory rural water supply strategy for ensuring potable drinking water security on long-term basis to every rural household and public institution, viz. GP building, School, Anganwadi centre, Health centre, wellness centres, etc.;
- ii.) States/ UTs for creation of water supply infrastructure so that every rural household has Functional Tap Connection (FHTC) by 2024 and water in adequate quantity of prescribed quality is made available on regular basis;
- iii.) States/ UTs to plan for their drinking water security;
- iv.) GPs/ rural communities to plan, implement, manage, own, operate and maintain their own in-village water supply systems;
- v.) States/ UTs to develop robust institutions having focus on service delivery and financial sustainability of the sector by promoting utility approach;
- vi.) capacity building of the stakeholders and create awareness in community on significance of water for improvement in quality of life;
- vii.) in making provision and mobilization of financial assistance to States/ UTs for implementation of the mission.

### **1.3 Objectives**

The broad objectives of the Mission are:

- i.) to provide FHTC to every rural household;
- ii.) to prioritize provision of FHTCs in quality affected areas, villages in drought prone and desert areas, Sansad Adarsh Gram Yojana (SAGY) villages, etc.;
- iii.) to provide functional tap connection to Schools, Anganwadi centres, GP buildings, Health centres, wellness centres and community buildings;
- iv.) to monitor functionality of tap connections;
- v.) to promote and ensure voluntary ownership among local community by way of contribution in cash, kind and/ or labour and voluntary labour (shramdaan);
- vi.) to assist in ensuring sustainability of water supply system, i.e. water source, water supply infrastructure, and funds for regular O&M;
- vii.) to empower and develop human resource in the sector such way that the demands of construction, plumbing, electrical, water quality management, water treatment, catchment protection, O&M, etc. are taken care of in short and long term; and
- viii.) to bring awareness on various aspects and significance of safe drinking water and involvement of stakeholders in manner that make water everyone's business.

#### **1.4 Components under JJM**

The following components are supported under JJM:

- i.) development of in-village piped water supply infrastructure to provide tap water connection to every rural household;
- ii.) development of reliable drinking water sources and/ or augmentation of existing sources to provide long-term sustainability of water supply system;
- iii.) wherever necessary, bulk water transfer, treatment plants and distribution network to cater to every rural household;
- iv.) technological interventions for removal of contaminants where water quality is an issue;
- v.) retrofitting of completed and ongoing schemes to provide FHTCs at minimum service level of 55 lpcd;
- vi.) greywater management;
- vii.) support activities, i.e. IEC, HRD, training, development of utilities, water quality laboratories, water quality testing & surveillance, R&D, knowledge centre, capacity building of communities, etc.; and
- viii.) any other unforeseen challenges/ issues emerging due to natural disasters/ calamities which affect the goal of FHTC to every household by 2024, as per guidelines of Ministry of Finance on Flexi Funds.

#### **1.5 Institutional Mechanism**

JJM is a time bound mode programme and needs robust institutional framework for its successful implementation to achieve the stated goal. Hence, a four-tier institutional mechanism is to be set up at National, State, District and Village level, implementation support agencies, sector partners etc.

#### **1.6 District level – District Water and Sanitation Mission (DWSM)**

The concept of District Water and Sanitation Mission (DWSM) is tasked for coordination, convergence and policy guidance at the State level, headed by Chief Secretary of the State. The DWSM may be registered as a society as decided by the respective State Government/ UT Administration. The State Governments would provide necessary powers to the DWSM for successful implementation of JJM. The DWSM may be further strengthened to achieve the objective of JJM. SWSM, a state level institution headed by Chief Secretary with Principal Secretary/Secretary in-charge of PHED/ RWS Department as Mission Director is the organisation responsible for implementation of JJM in the state.

#### **1.7 District Water and Sanitation Mission(DWSM)**

At the district level, DWSM is responsible for overall implementation of JJM. DWSM will be headed by District Collector.

#### **1.8 Data and documentation centre**

Under the mission, a Data and Documentation centre will be set up to monitor its implementation, collection of information from States and to process the information. The centre will be primarily served by National Informatics Centre (NIC). The NIC would act as IT consultant both at national as well as state level.

#### **1.9 Financial Planning and Funding**

JJM is a time bound mode programme and for successful implementation needs robust financial planning and timely funding, mobilization of adequate resources and prudent utilization of funds are pre-requisites. In this direction, the SWSM/ DWSM will prepare year-wise financial plan by pooling all the available resources for rural drinking water supply like the Central fund, State fund, other programmes, MPLADS, MLALADS, DMDF, CSR fund, donations, etc.

Central financial assistance for Jal Jeevan Mission will have two sources namely Gross Budgetary Support (GBS) and Extra Budgetary Resources (EBR). The fund sharing pattern of the mission will be 50:50 for the state of Chhattisgarh.

Funding Pattern: Several sub-components/ sub-missions that were part of erstwhile NRDWP will also be funded along with Functional Household Tap Connection (FHTC) as per following details:

S. No.	Sub-components/ sub-missions under JJM	Centre: State funding pattern
1.	i.) Coverage i.e., infrastructure for Har Ghar Jal (in terms of FHTCs provided to rural households)	<ul style="list-style-type: none"> <li>• 100:0 for UTs without legislature</li> <li>• 90:10 for NE &amp; Himalayan States &amp; UTs with legislature</li> <li>• 50:50 for other States</li> </ul>
	ii.) Support Activities iii.) WQM&S	<ul style="list-style-type: none"> <li>• 100:0 for UTs without legislature</li> <li>• 90:10 for NE &amp; Himalayan States &amp; UTs with legislature</li> <li>• 60:40 for other States</li> </ul>
2.	World Bank Assisted Rural Water Supply and Sanitation Project – Low Income States (RWSSP-LIS) in four States namely Assam, Bihar, Jharkhand and Uttar Pradesh	<ul style="list-style-type: none"> <li>• 50% external assistance routed through JJM</li> <li>• 33% from coverage component released under JJM (erstwhile NRDWP share)</li> <li>• 16%* State contribution</li> <li>• 1% community contribution</li> </ul> <p>*16% averaged out figure considering all four States.</p>
3.	JE-AES affected high priority districts (60 districts)	<ul style="list-style-type: none"> <li>• 90:10 for Assam</li> <li>• 50:50 for other States</li> </ul>
4.	NWQSM in Arsenic and Fluoride affected habitations	<ul style="list-style-type: none"> <li>• 90:10 for NE &amp; Himalayan States</li> <li>• 50:50 for other States</li> </ul>

### 1.10 Fund flow

DWSM will open a single nodal account in any scheduled commercial bank. DWSM will obtain details from these banks operational in State headquarters on services like PFMS compliance necessary for JJM implementation. The releases by the Government of India to the State Government will be made to their State treasuries from where States will be transferring the fund to the single nodal account of SWSM within 15days along with the corresponding matching State share. The DWSM can use the existing single nodal account of erstwhile NRDWP or may open a newaccount in any scheduled commercial bank at the State Headquarters for maintaining the nodal account under JJM, in case there is no single nodal account.

Any change in the nodal account will be allowed only with the concurrence of Department/ National Mission. A written undertaking from the Bank needs to be made available to the effect that the bank will follow the Guidelines of Government of India for making payments from Department/ National Mission Fund. The DWSM will communicate the details of the Bank branch, IFSC code and the account number to Department/ National Mission. Bank will allow transaction in nodal account only when the request for making the transaction is received through PFMS mode and if done through treasury, same will be captured/ reflected in PFMS system by making suitable interface between concerned State treasury and PFMS systems and then only transaction be allowed. Bank will agree to abide by the instructions issued from time to time by Department/Mission regarding operation of the Account. The Integrated Management Information System (IMIS)software would support Accounting System and would be enabled to allow rural



water supply department/DWSM and Bank branch concerned to make data entry online for the transactions to be made by them.

Money accruing as interest will be credited to the same account and reflected in the Utilization Certificate (UC) of the relevant year. The expenditure out of the interest amount will be made on items of work as permitted in the guidelines. Any deviation of expenditure will be guided by the instructions/guidelines to be issued by Department/ National Mission from time to time. The Bank will intimate to the DWSM the interest amount credited by it to the account on quarterly basis.

The State Government/ DWSM will decide about the matching fund as per the prescribed funding pattern. On receipt of the Central and State share of JJM by the DWSM in the single nodal account, its allocation among the Districts, based on the annual district action plans(DAP) finalized by the respective DWSM shall be made within two weeks. Based on the allocation, a drawl limit will be set for every district by the DWSM and it will authorize districts to raise payment advice and payment will be made from Single Nodal Account.

DWSM will get the work implemented as per the DAP and fund available at the district level, through Gram Panchayat and/ or its sub-committee, i.e. VWSC/ Paani Samiti/ User Group or PHED/ RWS Department as the case may be. After execution of the work, PHED/ RWS Department will raise the bill to DWSM/ SWSM as the case may be, who in turn will get the work inspected by an empanelled third-party agency. Thereafter, subject to due satisfaction of quality and quantity of work performed, the DWSM/ SWSM, as the case may be, will arrange to make the payments to the agency. The payments advice in PFMS mode will be raised by the DWSM/ SWSM to make payment to the agency for the executed works subject to fund allocation/ drawl limit set for the district by DWSM for that particular year. Payment advice generated through treasury mode will only be allowed only if the same is captured in PFMS system, by making suitable interface between concerned State treasury and PFMS. The payment advice will be sent by DWSM/ SWSM in PFMS mode to make the payments from Single nodal account to the account of concerned agency as authorized. No advance to any other account be made except to that of executing agency towards mobilization advance as per contract.

Executive Engineer,  
Public Health Engineering Department &  
Member Secretary, DWSM,  
District Korba (C.G.)

## Section:-2 -Information to Bidders

### Details of Service Provider :

The Participants are also invited to get themselves trained on the operation of the e-Procurement System. Participant may get in touch with the Service Provider of the e-Procurement System for confirming the time and dater for their training session. Address of the service provider is :-

M/S M-junction sevicees Limited

Office no. 202, 2<sup>nd</sup> floor

Anjani Tower, Near Hotel

Laal Bagh Inn, Telibandha

Raipur -492001`Toll free no – 1800 258 2502, <https://eproc.cgstate.gov.in>

### 1.11 Proposal Submission and Evaluation

- a) The proposal to be submitted online, must be in two parts. Envelope-A contain EMD Rs. 1.00 lakh in favour of Executive Engineer, PHE Division, Korba (C.G.) Envelope-B meant for “Technical Bid” containing all kind of document, prepared and authorize signature format and application mentioned in chapter 6 & 7 of this EOI document with all supporting documents. Technical Evaluation will only be made on the basis of online submitted documents in the envelope-A and B and of those bidders who meet the prescribed eligibility critreria and EMD. All the documents and scanned copy of EMD with application which are submitted online, their original singed and attested hard copies and original EMD to be submitted in the office offline also, as mentioned in EOI scheduled date (subject to amendment).
- b) Envelope-C contain online financial bid. No hard copy of price bid shall be submitted
- c) The Financial Bid must be clear and unconditional. Unclear and/or conditional financial bids are liable to be rejected. Bidders are advised to read instruction for preparing financial forms carefully before submitting its financial bid.
- d) From the time the Proposals are opened to the time the contract is awarded, the bidder should not contact the Client on any matter related to its Technical and/or Financial Proposal. Any effort by a bidder to influence the Client in examination, evaluation, ranking of Proposals or recommendation for award of contract may result in rejection of the bidder’s Proposal.

### 1.12 Evaluation of Proposals

The eligibility criteria will be first evaluated as defined in Request for Proposals for each bidder. Detailed technical evaluation will be taken up in respect of only those bidders, who meet with the minimum prescribed eligibility criteria. DWSM will be responsible for evaluation and ranking of Proposal sreceived. DWSM will evaluate and rank the Technical Proposals on the basis of Proposal’s responsiveness to the EOI using the evaluation criteria and points system specified. Each Technical Proposal will receive a technical score. A Proposal shall be rejected if it does not achieve the prescribed minimum technical.

### 1.13 Evaluation of Technical Proposals

Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba on behalf of Governor of Chhattisgarh on the basis of technical proposals submitted by bidders shall carry out the evaluation of technical proposals of all the bidders. The qualifying marks of the bidders shall be informed about the date and time of opening of their financial proposals. Their representatives may attend the opening of financial proposal (after production of an authority letter from the respective bidder).

#### 1.14 Minimum Eligibility Criteria

- Conditions of Pre-Qualification and Eligibility of Application
- Applicants have to deposit Rs. 1.00 lakh as EMD in original in envelope-A, also scanned copy of EMD will be submitted online in envelope – A. Without EMD no further scrutiny will be done and application will be rejected.
- Applicants must read carefully the minimum conditions of eligibility (the “Conditions of Eligibility”) provided herein. Proposals of only those Applicants who satisfy the Conditions of Eligibility will be considered for evaluation.
- To be eligible for evaluation of its Proposal, the Agency shall fulfil the following.

Sl.No.	Essential Qualifications	Required documents (Proof/Declaration)
1	A minimum 3 years' experience as a registered organization for organizations under 4(a) including organizations under Registration of Societies Act 1860, or a Public Trust registered under Indian Trust Act 1982 or a corporation registered under Section 8 Companies Act. Or, experienced Self-Help Groups (SHGs) within districts.	Registration Certificate
2	The organization should be a not-for-profit organization or use its profits, if any, or other income in promoting charitable objectives.	Declaration on Notary Affidavit
3	The organization should have minimum 3 years' experience in the below mentioned fields: - 1. Drinking water and community management. 2. Water quality. 3. Rainwater harvesting/ recharge, water resources management. 4. Capacity building and awareness generation. 5. Public health engineering. 6. Gender & Water.	Experience Certificate issued by Competent Authority or related documents such as photographs/video and progress report/balance sheet reflecting related activities performed.
4	At least 3 years work experience in the above-mentioned fields 4) of the NGO chairpersons/board/or relevant authority who is proposed to lead the initiative.	Proof of related 03 years experiences.
5	Working in rural drinking water sector/Social Mobilization should reflect in their Memorandum of Association as one of the activities.	Copy of MoA
6	Experience of using Participatory Rural Appraisal (PRA) techniques and other communication tools in community mobilization.	Proof of experience such as photographs/videos/reports.
7	Last 03 years duly audited and properly maintained accounts and Income Tax Return and published annual report, reflecting minimum average turnover of Rs. 5 lakhs in last 03 years.	CA certificate with UDIN number clearly mentioned for FY 2018-19, 2019-20 and 2020-21
8	Organization should not have been black listed by any authority or involved in fraudulent activities.	Declaration on Notary Affidavit

**Note:** Agency satisfying all the above criteria will only be eligible for marking criteria and further

## Technical Proposal Evaluation Criteria

Technical Proposal will be evaluated in the following criteria:

S.N.	Technical Parameters	Allotted Marks	Marking Criteria	Mandatory sectional cut-off score
<b>A.</b>	<b>Experience of the Firm</b>	<b>45</b>		
1	Registration of organization for organizations under 4(a) including organizations under Registration of Societies Act 1860, or a Public Trust registered under Indian Trust Act 1982 or a corporation registered under Section 8 Companies Act .Or, experienced Self-Help Groups (SHGs) within districts.	05	Registered before 3-5 yrs. = <b>03 marks</b> Registered before 5-10 yrs. = <b>04 marks</b> Registered before more than 10 yrs. = <b>05 marks</b>	<b>3 marks</b>
2	The experience of organization in the below mentioned fields:- 1. Drinking water and community management. 2. Water quality. 3. Rainwater harvesting/ recharge, water resources management. 4. Capacity building and awareness generation. 5. Public health engineering. 6. Gender & Water.	10	3- 5 yrs.- = <b>07 marks</b> >5- 10 yrs.- = <b>08marks</b> more than 10 yrs.- = <b>10 marks</b>	<b>7 marks</b>
3	The experience of the organizations' chairpersons/board/or relevant authority who is proposed to lead the initiative, in the above-mentioned fields (Sl. No.- 2).	10	3- 5 yrs.- = <b>07 marks</b> >5- 10 yrs.- = <b>08marks</b> more than 10 yrs.- = <b>10 marks</b>	<b>7 marks</b>
4	The No. of GPs in which related activities of above- mentioned fields (Sl. No.-2) implemented.	10	20-50 G.P. = <b>07 Marks</b> >50-100 G.P. = <b>08 Marks</b> Above 100 G.P.= <b>10 Marks</b>	<b>7 marks</b>
5	Experience of using Participatory Rural Appraisal (PRA) techniques and other communication tools in community mobilization. (Work orders/MoAs/Completion certificates should clearly mention PRA activities)	10	03-05yrs.- = <b>07 marks</b> >05- 10 yrs.- = <b>08 marks</b> morethan10yrs.-= <b>10 marks</b>	<b>7 marks</b>

<b>B.</b>	<b>Financial Capability</b>	<b>10</b>		
1	Average annual turnover of last 03 years (FY. 2017-18, 2018-19 and 2019-20)	10	5 -10 lakh = <b>06 Marks</b> >10 -25 lakh = <b>08 Marks</b> Above25lakh = <b>10 Marks</b>	<b>6 marks</b>
<b>C.</b>	<b>Manpower Capability (all the below mentioned resources shall be mutually exclusive resources i.e. a resource will not be categorized under multiple categories)</b>	<b>20</b>		
1	No. of senior resources (having Graduate\Post Graduate degree and 03 years exp.)	05	upto 5 = <b>02 Marks</b> >5-10 = <b>03 Marks</b> above 10 = <b>05 Marks</b>	<b>2 marks</b>
2	No. of IEC/similar resource (having Graduate\Post Graduate degree and 03 years exp.)	03	upto02 = <b>02Marks</b> above 02 = <b>03 Marks</b>	<b>2 marks</b>
3	Capacity Building//similar resource (having Graduate\Post Graduate degree and 03 years exp.)	02	upto02 = <b>01Marks</b> above 02 = <b>02 Marks</b>	<b>1 mark</b>
4	Coordinators (having Graduate degree and 03 years exp.)	04	upto 05 = <b>02 Marks</b> 05-10 = <b>03 Marks</b> above 10 = <b>04 Marks</b>	<b>2 marks</b>
5	Community Workers (Literate, having good communication skill and 03 years exp.)	06	upto 50 = <b>02 Marks</b> 50-100 = <b>04 Marks</b> above 100 = <b>06Marks</b>	<b>2 marks</b>
<b>D.</b>	<b>Regional Experience</b>	<b>15</b>		
	Organizations having experience of implementing projects in the state of Chhattisgarh		upto 5 = <b>03 Marks</b> 5-10 = <b>04 Marks</b> above 10 = <b>5 Marks</b>	<b>3 marks</b>
	Organizations having experience of implementing projects in Chhattisgarh and Other State.		upto 5 = <b>06 Marks</b> 5-10 = <b>08 Marks</b> above 10 = <b>10 Marks</b>	<b>6 marks</b>
<b>E.</b>	<b>Presence in the State</b>	<b>10</b>		
	Organizations having branch offices in separate mutually exclusive administrative districts of Chhattisgarh (Lease Agreements/Trade license etc. shall have to be provided mandatorily as proof)		upto 10 = <b>05 Marks</b> >10-20 = <b>07 Marks</b> above 20 = <b>10 Marks</b>	<b>5 marks</b>

### **1.15 (A) Evaluation of Financial Proposals**

- a) Online Envelop C of Price bid of only those firms will be opened who firstly meet the minimum eligibility criteria & then score more than 60 marks in the technical evaluation. If no bidding firm gets the minimum 60 marks then the top three firms shall be taken into consideration for financial bid.
- b) The bids quoted as per the financial bid format shall be considered for financial evaluation.

### **1.15 (B) Empanelment process**

The firms who qualify for bidding process will, as per above point 1.15(A) may also give their consent for empanelment process on the lowest quoted bid . After the rate received as per 1.15(A) it will approved by DWSM Korba. All the qualified ISAs, willing to do the work have to give their consent for empanelment on the approved rate. This empanelment list is valid for THREE Years after empanelment. It is further clarified that No work will be awarded directly to the participants through this EoI. This EoI is only to access the rate for ISAs for different works, which will be finalized by the DWSM Korba.

### **1.15 (C) Allotment of work**

Allotment of work/cluster of villages will be done by DWSM Korba from the empanelled list at the sole discretion of DWSM Korba and decision will be final and binding to all empanelled agencies. The empanelled participants in EoI from NGOs/Self Help Groups (SHGs)/ CBOs/ VOs/ similar Social Development Oriented Organizations/Foundations/Trusts will be given the works by JJM.

### **1.16 Abnormally Low Bid**

An Abnormally Low Bid is one in which the bid price, in combination with other elements of the bid, appears so low that it raises material concerns as to the capability of the bidder to perform the contract at the offered price. JJM may in such cases seek written clarifications from the bidder, including detailed price analyses of its bid price in relation to scope, schedule, allocation of risks and responsibilities and any other requirements of the bid document. If, after evaluating the price analyses, JJM determines that the bidder has substantially failed to demonstrate its capability to deliver the contract at the offered price, JJM may reject the Bid/Proposal.

### **1.17 Validity of Proposals**

Technical Proposal and Financial Proposal shall remain valid for 180 days from the date stipulated for submission of proposal. A proposal valid for a shorter period shall be rejected by The Executive Engineer, PHED & Member Secretary (DWSM) District Korba as non-responsive. In exceptional circumstances, The Executive Engineer, PHED & Member Secretary (DWSM) District Korba may solicit the Bidders' consent to an extension of the period of validity. The request and response thereto shall be made in writing.

### **1.18 Cost of Bidding**

The prospective bidders shall bear all the costs associated with the preparation and submission of their respective proposals, negotiating the contract, visits to Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba and of presentations made to the same office (if any) and Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba in no case, will be responsible or liable for these costs, regardless of conduct or outcome of the bidding process. Please note that these costs are not reimbursable to the bidders.

### **1.19 Examination of Tender Document**

The prospective bidders are expected to examine all instructions, forms, terms and specifications in the Tender Document. Failure to furnish all information required by the Tender Document or submission of a

Proposal not substantially responsive to the Tender Document in every respect will be at the Bidder's risk and may result in rejection of the bid.

### **1.20 Pre-Bid Queries**

The bidders may submit their pre-bid queries by e-mail in the e-mail address provided in this tender document. All queries for the pre-bid meeting are to be sent at its email within 4 days of the publishing of this tender document. The Bidders are requested to send their consolidated queries to the e-mail only once and further queries sent by the Bidders shall not be entertained. Queries received after this date will not be entertained.

JJM shall receive and may respond to prospective Participant's Pre-Bid queries by way of hosting amendments/clarifications on the website in accordance with the respective clauses of the EOI. JJM may incorporate any changes in the EOI based on acceptable suggestions received in pre-bid queries. The decision of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba regarding acceptability of any suggestion shall be final in this regard and shall not be called upon to question under any circumstances.

### **1.21 Amendment of Tender Document**

At any time prior to the deadline for submission of bids, Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba may, for any reason, whether on its own initiative or in response to the clarification requested by a prospective Bidder, modify, change, incorporate or delete certain conditions in the Tender Document. These amendments shall be posted on the website and these amendments will be binding on all bidders.

### **1.22 Language of Proposal**

The proposal prepared by the Bidder, as well as all the correspondence and documents relating to the Proposal exchanged by the Bidder and Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba, shall be in English only. Any communication from any Bidder in a language other than English shall not be entertained.

### **1.23 Proposal Currency**

Prices shall be quoted in Indian Rupees only.

### **1.24 Clarification of Proposals**

During evaluation of proposals, Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba may at its discretion, ask the Bidder for clarification of its proposal. No response or inadequate response to clarifications asked for shall lead to disqualification of bidder.

Contacting Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba.

No Bidder shall contact Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba on any matter relating to its proposal, from time of opening of technical proposal to the time the contract is awarded. If the bidder wishes to bring additional information to the notice of the Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba who reserves the right as to whether such additional information should be considered or otherwise. Any effort by a Bidder to influence Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba in its decision on proposal evaluation, proposal comparison or contract award may result in disqualification of the Bidder's bid and also forfeiture of his earnest money deposit.

#### **1.25 Office of Member Secretary DWSM Right to Accept / Reject Any or All Bids**

Office of Member Secretary reserves the right to accept or reject any proposal, or to annul the bidding process and reject all proposals at any time prior to the award of Contract, with out there by incurring any liability to the affected Bidder or Bidders or any obligation to inform the affected Bidder or Bidders of the grounds for Office of Member Secretary's action.

#### **1.26 Penalty Clause**

*The contract to be executed between Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba and the selected bidder will contain penalty clauses for delay in the implementation schedule to be given with technical proposal as well as failure to comply with the provision of required services during the post-approval phase.*

#### **1.27 Authorized Signature**

The original and all copies of Technical Proposals and Financial Proposal must be signed by the partner in the firm or the proprietor.

#### **1.28 Performance Security**

An amount of 5% shall be deducted from each payment as performance security which shall be refunded six months after the successful completion of entire project.

#### **1.29 Inspection & Modification - Reimbursement for Unacceptable Deliverables**

The selected bidder shall be responsible for the completion of all work set out in the Tender Document, Technical Proposal and Contract. All work is subject to inspection, evaluation, and approval by the The Executive Engineer, PHED & Member Secretary (DWSM) District Korba Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba may employ all reasonable means to ensure that the work is progressing and being performed in compliance with the contract. Should the Member Secretary determine that corrections or modifications are necessary in order to accomplish its intent, he may direct the selected bidder to make such changes. The selected bidder will not unreasonably withhold such changes. Substantial failure of the selected bidder to perform the contract may cause Office of Member Secretary to terminate the contract. In this event, Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba shall require the selected bidder to reimburse monies paid (based on the identified portion of unacceptable work received) and shall seek charges for associated damages.

#### **1.30 Commencement of Services**

The selected bidders shall commence performance of services within one week from the date of signing of agreement. Additional Agreement documents shall be provided after the finalisation of empanelment process. This EOI shall also be part of the agreement.



### **1.31 Suspension of Services**

The Office of The Executive Engineer, PHED & Member Secretary (DWSM) District Korba may by written notice of suspension to the selected bidder, suspend all payments to selected bidder, if the selected bidder fails to perform their obligations in this project.

### **1.32 Foreclosure**

If the The Executive Engineer, PHED & Member Secretary (DWSM) District Korba does not desire that the professional services are required beyond certain stage, the work assigned to the selected bidder shall be withdrawn after giving him reasonable notice (not less than thirty (30) days) for foreclosure/ termination of the engagement.

Upon foreclosure of this contract, the selected bidder shall take necessary steps to bring the work to a close in a prompt orderly manner and shall hand over all the documents / reports prepared by the Selected Bidder up to and including the date of termination to the The Executive Engineer, PHED & Member Secretary (DWSM) District Korba, Chhattisgarh. The selected Bidder shall be duly paid the professional fees for the works carried out and services rendered till the date of foreclosure.

1.33 Payment shall be made as per availability of fund under JJM. No claim for delay in payment if any shall be accepted.

### **1.34 Escalation**

No escalation charges or additional amount whatsoever shall be paid to the selected bidder.

### **Section:- 3 -General Conditions for Proposal**

- On line proposals in the standard format as provided in Section 06 with required supporting documents submitted under specified time will be accepted. Bidder must add additional documents whatever is required to fulfil the criteria as stated in the EoI for eligibility and scoring criteria. A hard copy and soft copy of the proposal should also be provided in a pen drive/CD/DVD. If there is any deviation found in the online/soft copy /hard copy, the submissions provided in online shall prevail **and financial bid uploaded will be final.**
- Applicants can be single entity or a consortium of maximum 2 entities. Either one or both entities must be mandatorily a registered entity in India. In case of consortium, it should be clearly mentioned in the application letter and authorized signatory should be identified through a notarized Power of Attorney and joint declaration by both entities. In case of consortium, credentials of both entities shall be used for technical evaluation. Any entity either as part of a consortium or individual will not be allowed to submit proposal more than once. A jointly and severally liable agreement and declaration shall be provided to Authority at the time of issuance of work order/agreement.
- In case of consortium, both the parties should meet the Essential Qualifications as mentioned under Section02.
- A hard copy of proposal along with a soft copy in a pendrive/CD/DVD should be submitted in an envelope addressed to: The Executive Engineer, PHED & Member Secretary (DWSM) District Korba as per scheduled date.
- The sealed envelope should be clearly marked as “Proposal for empanelment as ISA”, EoI number, and date of submission should be clearly mentioned.
- The proposal should provide adequate details about agency's background and working experience. Capacities, skills and experience of working in the community-based water & sanitation sector using participatory skills should be highlighted clearly. The document should state about all the mandatory requirements.
- The agency must enclose appropriate document, as deemed fit as evidence of the information provided in proposal. Enclosure of irrelevant documents makes the proposal clumsy and sometimes due to this relevant documents may be over sighted, resulting in disqualification of bidders. So all participating bidders should carefully note this to avoid such condition otherwise DWSM shall not be responsible for rejection of proposal.
- The proposal submitted by agency in the prescribed format shall be the basis for determining the essential qualification.
- The proposal shall be prepared in indelible ink. It shall contain no overwriting, except as necessary to correct errors made by the agency itself. Any such corrections must be initialled by the persons or person who sign(s) the proposals.
- An authorized representative of the agency shall initial all pages, including annexure of the proposal.

- After online submission of proposals Hard Copies of the proposal along with supporting documents must reach at the address given below on or before the last date and time. Any proposal received after the closing date/ time will not be accepted.
- In case last date for submission of proposal falls as weekend (Saturday/Sunday) or Gazetted Government holiday, the last date for submission of proposal shall be next working day till the originally mentioned time.
- The Executive Engineer, PHED & Member Secretary (DWSM) District Korba reserves the right to disqualify/ reject proposal submitted by any agency and/or cancel/disqualify empanelment of agencies at any point of time, without explaining the reason. Likewise, The Executive Engineer, PHED & Member Secretary (DWSM) District Korba reserves the rights to amend any provision(s) of Expression of Interest(EoI).
  
- ISA shall remain associated with their respective villages until the full completion of the schemes/project to receive complete payment and account for any delays within their proposal. Jal Jeevan Mission, Chhattisgarh shall not be liable for delay in implementation of the schemes/projects in the village.
- ISA must implement the activities in complete alignment with the JJM guidelines by Ministry of Jal Shakti, Govt. of India and guidelines issued by Mission Director, JJM Raipur.
- The bidders at their own cost shall indemnify chairperson DWSM, Mission Director, JJM. and Government of India against any loss or claims arising as a consequence of breach of any clause in terms and conditions of the agreement.
- The bidders shall not hold the chairperson DWSM Mission Director, JJM; and Government of India liable for any event/reason.
- The liability from the bidder's behalf shall be limited to the contract value to be determined at a later stage.
- Force Majeure: The bidders or the Authority, as the case may be, shall be entitled to suspend or excuse performance of its respective obligations under this Agreement to the extent that such performance is impeded by an event of force majeure ('Force Majeure'). Such an event any event or circumstance or a combination of events and circumstances referred to in this Clause, which:
  - is beyond the reasonable control of the affected Party;
  - such Party could not have prevented or reasonably overcome with the exercise of reasonable skill and care
  - does not result from the negligence of such Party or the failure of such Party to perform its obligations under this Agreement
  - is of an incapacitating nature and prevents or causes a delay or impediment in performance

- may be classified as all or any of the following events:
    - a) act of God like earthquake, flood, inundation, landslide, storm, tempest, hurricane, cyclone, lightning, thunder or volcanic eruption that directly and adversely affect the performance of services by the Implementation Partner under this Agreement;
    - b) industry wide strikes, lockouts, boycotts, labour disruptions or any other industrial disturbances, as the case may be, not arising on account of the acts or omissions of the Implementation Partner and which directly and adversely affect the timely implementation and continued operation of the Project. or
    - c) an act of war whether declared or undeclared
    - d) hostilities, invasion, armed conflict or act of foreign enemy, blockade, embargo, prolonged riot, insurrection, terrorist or military action, civil commotion or politically motivated sabotage, for a continuous period exceeding seven (7) days that directly and adversely affect the performance of services by the Implementation Partner under this Agreement.
- The affected Party shall notify the other Party of a Force Majeure event within seven (7) days of occurrence of such event. If the other Party disputes the claim for relief under Force Majeure, it shall give the claiming Party written notice of such dispute within thirty (30) days of such notice.
- In case of any dispute between the Parties, either party shall strive to resolve them through mutual discussions and agreement. In case of any issues/arbitration etc. legal proceedings shall be held in Korba only and legal jurisdiction shall be in courts of law at Chhattisgarh only.

Based on the information provided above, the interested agencies are advised to submit proposal online/hard copies as per scheduled date.

The Executive Engineer, PHED &  
Member Secretary (DWSM) District  
Korba (C.G.)  
e-mail Id.: eekor-phe-cg@nic.in

## Section:- 4 -Scope of work

To deal with above Jal Jeevan Mission (JJM) has been launched which aims at providing Functional Household Tap Connection (FHTC) to every rural household by 2024. The programme focuses on service delivery at household level, i.e. water supply on regular basis in adequate quantity and prescribed quality. This necessitates planning and implementation of water supply schemes, empowerment of Gram Panchayat/ local community, focus on service delivery, partner with other stakeholders and convergence with other programmes to ensuring the quality of services.

*ISAs will play critical role as partners in mobilizing and engaging the communities to plan, design, implement, manage, operate & maintain in-village water supply infrastructure. In each phase of the Scheme cycle the role of ISA is important to mobilize the community and the Panchayati Raj Institutions.*

*The selected ISAs will be empanelled for the duration of Jal Jeevan Mission till March 2024 based on performance review by Mission Director, JJM, Neer Bhawan, Raipur, e-mail Id.:[director-jjm@cg.gov.in](mailto:director-jjm@cg.gov.in)./ DWSM Korba*

*ISAs can be de-empanelled at any time, if their performance is not satisfactory and no claim will be entertained.*

NGOs/ VOs/ women SHGs/ CBOs/ Trusts/ Foundations will be engaged as ISAs to play critical role as partners in mobilizing and engaging the communities in the entire process of implementation including planning, designing, work execution, managing, operation & maintenance of in-village water supply infrastructure. DWSM will engage ISAs from the empanelled ISAs enlisted by empanelment process held by DWSM, Korba.

Based on the District Action Plan of five years, the number of villages to be covered every year will be identified. These identified villages fall under different categories, viz. villages requiring only last-mile connectivity in terms of distribution network and FHTCs, only IEC campaigns on judicious water use, O&M support, requiring new schemes, etc. and will be grouped for engaging an ISA for handholding support. Accordingly, number of ISAs required every year is identified for each of these categories along with timeline. Each ISA would be responsible for the entire project cycle of maximum 18 months in a block comprising of 40-60 villages at a time for both new and retrofitting schemes.

Depending on the requirement in the district and based on the performance of ISA, next set of 40-60 villages will be given to them after four to six months or engage another ISA. In the district, there could be many ISAs depending upon the need of work to be done and requirement of handholding. Planning should be done in such a manner that JJM is implemented in mission mode and all villages of districts are covered with FHTCs to all rural households by 2024.

ISA to facilitate women participation at all levels of planning, implementation, management, operation and maintenance of in-village water supply systems and contribution.

## 1.1 FUNCTIONS OF IMPLEMENTATION SUPPORT AGENCIES

ISAs will carry out following functions:

- i.) Facilitate constitution of sub-committee of Gram Panchayat, i.e., GPWSC/VWSC/ Water User's Group, etc. and arrange to build capacities of its functionaries.
- ii.) Handhold Gram Panchayat and/ or its sub-committee, i.e., GPWSC/VWSC/ Water User's Group, etc. in all the functions which includes opening bank accounts, mobilization of community contribution, O&M arrangement, organizing Gram Sabha, organizing meetings of sub-committee, facilitating resolution in Gram Sabha and acceptance of village scheme, facilitating sanitation and grey water management activities, etc.
- iii.) Need assessment of FHTCs and motivate communities to have FHTCs.
- iv.) Act as coordination platform between DWSS and VWSC.
- v.) Use Participatory Rural Appraisal (PRA) tools for community mobilization and carry out need assessment.
- vi.) Assisting the community in water campaigns initiated by Government of India/ state Government.
- vii.) Build awareness on various aspects of water such as rainwater harvesting, artificial recharge, water quality, water-borne disease, water saving, water handling, drinking water source augmentation/ sustainability aspects, etc.
- viii.) Document and upload success stories from villages.
- ix.) Carry out Social Behavioral Change Communication (SBCC) activities.
- x.) Ensure proper IEC activities are done at proper places in villages.

## 1.2. OUTPUTS TO BE ACHIEVED BY IMPLEMENTATION SUPPORT AGENCIES

The Implementation Support Agencies are required to ensure achievement of the following outputs:

- i. Community Familiarisation & GP Resolution for taking up JJM in all villages.
- ii. Ensuring necessary support from community during Planning, Implementation & Post Implementation Phase of the PWSS being facilitated under Jal Jeevan Mission.
- iii. Constitution/ Registration/ Sensitisation/ Capacity Building of GPWSC/ VWSC/ Water User's Committee/ Paani Samitee etc. & Opening Bank Accounts.
- iv. Preparation of Village Action Plan.
- v. Scheme Monitoring and O&M Methodology.
- vi. Facilitation for collection of CAPEX.
- vii. FHTC Monitoring and O&M Preparedness.
- viii. Providing FHTC to the remaining HHs.
- ix. Finalisation of OPEX
- x. Water Quality Monitoring & Surveillance Plan activities
- xi. Final Report on Sustainability & Documentation of Success stories.

### 1.3 ASPECT OF SOCIAL MOBILIZATION

Some important aspects in connection with Social Mobilization by ISA activities under JJM, Chhattisgarh are as follows:

**Area under ISA involvement:** The areas entrusted to the ISAs for social mobilization should be categorized as follows, along with the area-based focus therein:

- a) *Areas for which new schemes are going to be proposed:* In case of areas proposed to be covered with new PWSS, one of the prerequisites is the need of social mobilization to highlight the JJM Approach along with the implementation procedure and O&M modalities thereafter for sustained water supply based on 'Har Ghar Jal' initiative. The existing practices along with field constraints focusing on drinking water security (Availability, Accessibility and Safety) should also be highlighted to fix up the priority areas, which will eventually facilitate effective planning and designing of necessary options of water treatment under the new proposed PWSS.
- b) *Areas with completed schemes/ retrofitted schemes:* In case of localities with completed / retrofitted Schemes, efforts should be initiated for ensuring functionality of water supply services with a sustained focus on effective O&M modalities with ownership by users. If the situation demands, efforts should be initiated for either strengthening of existing O&M modalities or new efforts for a functional O&M initiative. The points of functional assessment should be highlighted to make the beneficiaries aware about the importance of their ownership for a meaningful O&M approach, aiming at sustained water supply services.

**Functionality Assessment:** Aspects about functionality assessment needs identification of all location specific issues to make the PWSS users' friendly as per desired norms with sustainable services to the community under the command area of the Scheme.

Few options for such assessment of functionality of PWSS might be as follows:

- a. Mapping of all sources in location specific manner, along with a brief overview on them. Focus should be on the raw water source/s for the PWSSs to enable meeting present & future water demands for the entire design period of the Scheme to ensure provision of safe drinking water to every rural households on sustained basis to address drinking water security (availability, accessibility and safety).
- b. In case of surface source dependence, identification of catchment area, along with assessment of up & down stream present / future water ecology /security.
- c. Impacts of water withdrawal, if any, along with assessment of lean period discharge / yield & draw down for GW source etc.
- d. Assess men to area-based GW table over the time, in case of GW based Scheme.
- e. Source based assessment of compatibility between water demand and pumping hours.
- f. Quality assessment of all water sources and impacts of remedial measures adopted, if any. Also, the need for any suitable option for redress in future.
- g. Sustainability of proposed technological options adopted for desired drinking Water Quality, keeping on view of financial load on O&M of the Scheme.
- h. Status of existing approach for O&M and scopes for any new methodology, if any, to make PWSS sustained and users' friendly. Also the necessary energization charges levied for running the PWSS and capacity of Scheme Management to meet the financial load suitably and the scopes from utilizing FFCG rants for the GPs.
- i. Training and orientation of monitoring / repairing squad engaged by the respective

Water Users' Committee, along with desired prompt services from PHED to address the major technical issues, as and when necessary.

- j. Any other location specific issues of importance.

Community Ownership of the PWSS:

Reform Initiatives, in Water Supply Sector, calls for a wholehearted involvement and ownership oriented decisive role of the community in Operation & Maintenance (O & M) of PWSSs, to make it more community friendly and sustained.

Keeping in view of sustainability in water sector, the guidelines for necessary maintenance of water supply arrangements are proposed to be decentralized to the Gaon Panchayat (GP) putting the ownership to the concerned GPs towards support of O&M initiatives.

In the above back cloth, a reform initiative is fostered by the PHED, Chhattisgarh to involve the community in the O&M of rural PWSS, in the interest of sustained levels of services with "Har Ghar, Nal Se Jal" approach as initiated under JJM. Much of the ground-breaking works on community management of PWSS has already started rolling in many areas and such endeavor has succeeded to shift the responsibility and the ownership of the rural PWSS to the community to ensure the smooth functioning of the PWSS. Furthermore, cost recovery for O&M and replacement costs, in part or full, has also led to viable economics and sustainability of the schemes. These initiatives are being institutionalized with formation of Water Users' Committees for each PWSSs and the functioning of such Water Users' Committees shall be monitored by the GPWSC /VWSCs.

Community Contribution:

The community contribution for PWSS will be on two fronts to meet the following:

*a) Capital Expenditure @ 5% of the Project Cost:*

The provision of community contribution for necessary capital expenditure for each PWSS includes 5% of the Project Cost for the Scheme. However, in lieu of collection of cash as community contribution, there is a most generalized approach adopted in this regard, which encourages the households to construct the necessary platform & soak pits with their own cost as per the prescribed dimensions for the FHTCs facilitated under JJM. In any case, the HHs desires such platform & soak pit to be constructed by the implementing agency, then the concerned HH shall have to deposit the cost either to VWSC or Water Users' Committee as per the necessary estimated cost of construction as decided by the implementing agency.

In any case, the amount as cost of construction of platforms & soak pits against the proposed FHTCs under the PWSS, falls short of the necessary Beneficiary Contribution for the Project Cost (5% of the Project Cost), then the balance amount (Beneficiary Share – proposed Platform Cost) shall have to be borne either by the community (in the form of labour or cash as decided by the District Mission Unit, JJM) or to be met up from FFC Grants to the concerned GPs. The collection of such community contribution shall remain bestowed on the respective Water Users' Committee for the concerned PWSS.

*b) O & M expenditure:*

The regular monthly O&M expenditures for ensuring functionality of the PWSS shall have to be borne by the beneficiary contribution. Also, the FFC fund will also be released time to time from the concerned GP for such O&M expenditure. Hence the beneficiary contribution shall be determined as based on the monthly tariff pattern, which will be finalized either by the concerned VWSC or the Water Users' Committee, in consultation with the beneficiaries.

O&M Modalities:

The O&M modalities for each PWSS shall bank upon total community involvement. For this purpose, the concerned VWSC shall remain fully responsible, if the command area of the



PWSS is limited to that village. Under the direct supervision of GPWSC, the VWSC may eventually form one Water User's Committee to get the beneficiaries involved directly for taking up O&M activities for the PWSS.

In case the command area of SVS covers more than one village or parts thereof, then the formation of Water User's Committee needs to be initiated to look after the O&M activities in the whole command area of the PWSS, with adequate representation from concerned VWSCs. While forming such Water User's Committees in place, for a particular PWSS, all efforts should be made to form the committee well represented by the beneficiaries within the whole command area of the PWSS, keeping on view of proportionate representation from the areas within the command area of the PWSS. Each Water users' Committee must have adequate women representation too.

In case of MVS, there will be village wise Water User's Committee, who will remain attached with a central committee of Water User's Committee for the MVS.

However, the functioning of such Water Users' Committees for effective O&M approach is going to be supported by the GPWSC, being the sub-committee of the respective GP. Each GPWSC shall be supported with VWSC, formed as per the JJM Operational Guidelines for our State. This system will be strengthened with necessary O&M fund flow mechanism. In case of Council areas, MACWSC shall be the concerned authority, as like as the GP in the non-Council areas.

Considering the Water Users' Committee as a village level entity for development activity, such Water Users' Committees shall be registered under Society Registration Act. But GPWSC, being a sub-committee of the respective GP and the VWSC being headed by the elected GP Ward Member, need not be registered under Society Registration Act.

Household Visit:

The HH visit by ISA will have to facilitate a database on beneficiary HHs with necessary authentication from GP.

PRA Exercise:

Apart from other community mobilization efforts, there should be Focused Group Discussions on O&M approach for water supply arrangements, Water Handling practices, water wastage, linkage with water borne diseases, ownership of PWSS infrastructure. Apart from that necessary convergence with different stakeholders including line Departments should also be initiated for all necessary field updates and resolving issues suitably.

Water Audit:

ISA should initiate village base Water Audit banking on issues like sustainability, Drinking Water Security (availability, accessibility & safety) utilizing existing data in the division and environmental upkeep of water sources etc. to facilitate evaluation of necessary approach.

In case of river water source based PWSS, the source-based survey is necessary to evaluate whether there is any source pollution like waste dumping in the upstream. So, data collection (both primary & secondary) is necessary to evaluate adoption of course correction activity, for which support from riverbank communities might be helpful. This might help in formulating necessary modalities to ensure sustainable source.

Reporting Mechanism:

The following steps can be used as a reporting mechanism.

*a. Submission of detailed report of activities to DWSM on weekly basis:* The ISAs should update the respective DWSM on weekly basis through a detailed report about the activities undertaken. Also, time to time necessary impact assessment, if any, should be reported for field validation.

b. *Reporting via web-based application:* The SWSM is in process of developing a web-based application for reporting of activities undertaken by them.

c. *Co-ordination with DWSM on weekly basis:* The ISA is required to co-ordinate with the respective DWSM and plan their activities accordingly on weekly basis. Furthermore, they can also discuss the field challenges faced, with the DWSM for necessary redressal.

### **DETAILED ACTIVITY & OUTPUT SCHEDULE FOR ISAs**

<b>(JAL JEEVAN MISSION) PROBABLE MILESTONES &amp; SUGGESTIVE ACTIVITIES OF IMPLEMENTING SUPPORT AGENCIES TO ROLL OUT JAL JEEVAN MISSION</b>
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<b><u>ESTIMATED OUTPUTS</u></b>
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| <ol style="list-style-type: none"> <li>1. All HHs familiarized on JJM and Gram Panchayat Resolution Passed.</li> <li>2. All the GP/ VWSC Registered (as deemed necessary), Trained &amp; Bank Accounts opened.</li> <li>3. All Village Action Plan Prepared &amp; Approved in Gram Sabha/ Village Community Meeting (for Council areas).</li> <li>4. Water User's Committee formed for each PWSS for its O&amp;M &amp; necessary monitoring.</li> <li>5. Community Ownership of Scheme through GP/VWSC.</li> <li>6. All HHs contributed towards Capex in terms of Cash/ Kind/Labour.</li> <li>7. All HHs provided with FHTC and O&amp;M Plan developed for the PWSS.</li> <li>8. All HHs have been ensured with Drinking Water Security.</li> <li>9. All HHs oriented on the importance of monthly tariff &amp; responsibility sharing with Water User's Committee.</li> <li>10. All women/community groups formed for WQM &amp; SP.</li> </ol> <p><b>Final Report on Functionality submitted &amp; Success Story Documented.</b></p> |
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<i>l. No.</i>	<i>Milestones and Key Activities</i>	<i>Activity details</i>	<i>Support/Inputs Required/Convergence</i>	<i>Responsible Department/Officials</i>
<b>(A) PLANNING &amp; MOBILIZATION PHASE (3 Months)</b>				
<b>1</b>	<b>Monitoring &amp; FTK Training of Women Groups</b>			
<b>1.1</b>	Community Familiarization Exercises on approved work.	ISA should conduct a detailed Mapping activity of Proposed pipe water supply in the village with Community Members. (1 Nos.)	Presence of District BRCC/ CRCC & Swachha grahis from PHED in a sample percentage of Meetings	BRCC/ CRCC to supervise the Planning & conduct of Community Familiarisation exercise
<b>1.2</b>	Training of Women FTK Groups.	ISA should facilitate trainings of Women FTK Groups, identified & formed, with a focus on need based field requirement.	Presence & Support from DLL Functionaries in FTK Trainings.	ISA Co-ordinator to supervise the Planning & conduct of Training on O&M.

<b>(B) IMPLEMENTATION PHASE (10-12 Months)</b>				
<b>2</b>	<b>Appropriate Ownership for the scheme</b>			
<b>2.1</b>	Ownership of Scheme by GPWSC/ VWSC	ISA to facilitate detailed meeting for necessary update and intimation of concerned Work Order for implementing a scheme and a request for facilitating the list of beneficiary HHs for FHTC within the Command area of the scheme. As well as the issue of initiating all necessary steps to ensure meaningful O&M of the Scheme in future, after formal handing over the same to GP, should be discussed at length.	Presence of Sub Engineer as well as District IEC Consultant/ ISA Co-ordinator from PHED	EE to act as a manager & supervise the planning of meetings along with IEC Consultant/ ISA Co-ordinator, ISA & AE, Sub Engineer.
<b>2.2</b>	Meeting with Community members on constructional activities & technical components of PWSS.	ISA to conduct Community Level Meeting with the goal of providing details on technical components of PWSS & Monitoring Process of the same. (2Nos.)	Presence of Sub Engineer as well as District IEC Consultant/ ISA Co-ordinator from PHED in a sample number of meetings	EE to act as a manager & supervise the planning of meetings along with IEC Consultant/ ISA Co-ordinator, ISA & AE, Sub Engineer.
<b>2.3</b>	Display of Contractor's details and Work Value as well as Contact Person & Contact No. for grievance redressal.	ISA with the help of PHED officials should ensure upload of details of contact person for grievance redressal as well as details of contractor.	Support provided by BRCC/CRCC.	

3	<b>Collection of CAPEX</b>			
3.1	IPC for community contribution.	ISA to conduct FGD for creating awareness about community contribution. (4 Nos.)	Presence of District BRCC/ CRCC & Swachha grahis from PHED in a sample percentage of FGDs.	BRCC/ CRCC to act as a supervisor & take the responsibility of the Planning & conduct of FGD at Village Level.
		ISA to conduct IPC on Community Contribution & its benefits. (All HHs)	Presence of District BRCC/ CRCC & Swachha grahis from PHED in a sample percentage of HHs	BRCC/ CRCC to supervise the IPC at HH Level.
3.2	Cluster Level women meeting	ISA to conduct Cluster level women meeting in different pockets related to Community Contribution. (4Nos.)	Presence of District BRCC/ CRCC & Swachha grahis from PHED in a sample percentage of PRA Exercises	EE to act as a manager & supervise the planning of meetings along with IEC Consultant/ ISA Co-ordinator, ISA & AE, Sub Engineer.
3.3	Cluster Level Group Meeting	ISA to conduct Cluster level meeting in different pockets related to Community Contribution and decide upon the means of community contribution i.e. cash/kind/labour.(4 Nos.)	Presence of District BRCC/ CRCC & Swachha grahis from PHED in a sample percentage of PRA Exercises	EE to act as a manager & supervise the planning of meetings along with IEC Consultant/ ISA Co-ordinator, ISA & AE, Sub Engineer.
4.4	Collection of Community Contribution & involvement of Water User's Committee.	ISA to ensure Community contribution for CAPEX.		

<b>4</b>	<b>FHTC Monitoring, O&amp;M &amp; OPEX Preparedness</b>			
<b>4.1</b>	IPC for FHTC&OPEX	ISA to Conduct IPC on components PWSS, Opex of FHTC involvement of WUC. (All HHs.)	Presence of District BRCC/ CRCC & Swachha grahis from PHED in as ample percentage of HHs	BRCC/ CRCC to supervise the IPC at HH Level.
		ISA to conduct Open miking in entire village on importance of Water Quality.	ISA Co-ordinator & IEC Consultant to support in planning for Open Miking. The Districts can prepare audio clipping for the same & get approval from State.	BRCC/ CRCC to act as a supervisor & take the responsibility of the Panning & conduct of Open Miking at Village Level.
		ISA to distribute leaflets on the components of PWSS & Opex of FHTC as well as importance of Water Quality. (All HHs)	Leaflets for distribution to be provided by PHED State Office.	BRCC/ CRCC to supervise the distribution of leaflets by field level enumerators.
<b>4.2</b>	Routine Monitoring & O&M Plan Preparation.	ISA to conduct Routine Monitoring activity through (1 Nos.) ISA to conduct community level meeting on O&M and prepare a tentative Monthly Plan for the same including collection of monthly tariff by WUC & Routing of FFC Grant from GP. (4 Nos.)	Presence of District BRCC/ CRCC & Swachha grahis from PHED in a sample percentage of Meetings	EE to act as a manager & supervise the planning of meetings along with IEC Consultant/ ISA Co-ordinator, ISA & AE, Sub Engineer.
<b>4.3</b>	Capacity building exercises for O&M works.	ISA to conduct training of the identified Manpower on O&M (1 Nos.)	PHED to Provide Resource Person for the Training Session.	IEC Consultant/ ISA Co-ordinator to take the leadership of planning & structuring the Workshop along with ISA.
<b>4.4</b>	Training on Financial Management & Record keeping	ISA to conduct Training of VWSC/ GP on Financial Management& Record keeping. (1 Nos.)	PHED to provide Resource Person for the Training Session.	IEC Consultant/ ISA Co-ordinator to take the leadership of planning & structuring the Workshop along with ISA.

<b>C. POST IMPLEMENTATION PHASE (3 MONTHS)</b>				
<b>5</b>	<b>To ensure Drinking Water Security for all</b>			
<b>5.1</b>	IPC for FHTC to all HHs.	ISA to conduct IPC for demand generation on the left out Households (if any)	Presence of District BRCC/ CRCC & Swachha grahis from PHED in a sample percentage of HHs	BRCC/ CRCC to supervise the IPC at HH Level.
		ISA to conduct FGD with community members (those who have opted & those not) for demand generation among the left-out HHs (If any)	Presence of District BRCC/ CRCC & Swachha grahis from PHED in a sample percentage of FGDs.	BRCC/ CRCC to act as a supervisor & take the responsibility of the Planning & conduct of FGD at Village Level.
		ISA to conduct assessment & routine monitoring with community members for providing FHTC to the left-out HHs. (1 Nos.)		BRCC/ CRCC to act as a supervisor & take the responsibility of the Planning & conduct of assessment & Routine Monitoring

<b>6</b>	<b>Finalisation of Opex</b>			
<b>6.1</b>	IPC on Importance, Finalisation Opex	ISA to conduct Group meeting with the community members on involvement of GP for Collection of OPEX/ Monthly Tariff and utilisation of FFC Grant.(1 Nos.)	Presence of District IEC Consultant/ ISA Co-ordinator from PHED in sample percentage of Meetings.	EE to act as a manager & supervise the planning of meetings along with IEC Consultant/ ISA Co-ordinator, ISA & AE, Sub Engineer.
		ISA to conduct a brief training session with the PRI members and User Committee Members on Book-keeping. (1 Nos.)	PHED to provide Resource Person for the Training Session.	IEC Consultant/ ISA Co-ordinator to take the leadership of planning & structuring the Workshop along with ISA.

<b>7</b>	<b>WQM &amp; SP</b>			
<b>7.1</b>	WQM & SP activities.	ISA to conduct community level meeting for selection of community members for Monitoring, WQM & SP activities as well as development of detailed long-term WQM & SP Plan(2 Nos.)	Presence of District ISA Co-ordinator, BRCC/ CRCC & Swachha grahis from PHED in a sample percentage of Meeting	EE to act as a manager & supervise the planning of meetings along with IEC Consultant/ ISA Co-ordinator, ISA & AE, Sub Engineer.
<b>7.2</b>	Planning for sustainable refill mechanism for chemicals & equipment in the FTKs	ISA to conduct meeting with the Public Health Department for planning of sustainable refill mechanism. (1 Nos.)	Presence of District IEC Consultant/ ISA Co-ordinator from PHED in sample percentage of Meetings.	EE to act as a manager & supervise the planning of meetings along with IEC Consultant/ ISA Co-ordinator, ISA & AE, Sub Engineer.
<b>8</b>	<b>Final Report on Functionality &amp; Documentation of success stories</b>			

<b>8.1</b>	Discussion with GP/ VWSC Members to complete the final report on functionality& sustainability.	ISA to conduct meeting with all the stakeholders to discuss, complete & submit final report. (1 Nos.)	Presence of District IEC Consultant/ ISA Co-ordinator from PHED in sample percentage of Meetings.	EE to act as a manager & supervise the planning of meetings along with IEC Consultant/ ISA Co-ordinator, ISA & AE, Sub Engineer.
<b>8.2</b>	Uploading success story, if any.	ISA to document and submit success stories from field if any.		IEC Consultant to ensure appropriate documentation.

## 9. PAYMENT SCHEDULE

Sl. No.	Outputs	Percentage of Fund to be released
<b><i>A. PLANNING &amp; MOBILISING PHASE (3-4 MONTHS)</i></b>		
1	Monitoring & FTK Training of women groups	10
<b><i>B. IMPLEMENTATION PHASE (10-12 MONTHS)</i></b>		
1	Ownership of the Scheme	10
2	Collection of CAPEX	20
3	FHTC Monitoring, O&M & OPEX Preparedness	20
<b><i>C. POST IMPLEMENTATION PHASE (3 MONTHS)</i></b>		
1	Providing FHTC to remaining HHs	10
2	Finalization of OPEX	10
3	Water Quality Monitoring & Surveillance Plan	10
4	Final Report on Functionality & Documentation of Success Stories	10



## Proposed Team

The proposed team structure for the assignment to be deployed by ISA in each group of Gram Panchayats (Approx. 40 villages), would be as following:

### Team Composition:

S. N.	Post	Qualification & Experience	Experience	No.	Man Month Input Required (for one cluster of Cluster of 40 villages)			
					Planning & Mobilization on Phase	Implementation Phase	Post Implementation Phase	Total Man Months Required
<b>Key Staff:</b>								
1	Team Leader	Graduate/Postgraduate	5 Yrs. (Rural/Community Development. Preference to experience in Water & Sanitation)	1	03 Months	12 Months	03 Months	18 Months
2	Coordinator	Graduate	3-5 Yrs. (Rural/Community Development and Water & Sanitation)	3	03 Months	12 Months	03 Months	18 Months
<b>Support Staff:</b>								
1	Financial Assistant	B.Com.	2-3 yrs.	1	03 Months	12 Months	03 Months	18 Months
2	Community Worker	Literate and having good communication Skill	03 years	8	03 Months	12 Months	03 Months	18 Months

**Note:**

- Proposed structure is based on minimum basis. ISA can deploy a bigger team as per work requirement.
- ISAs will be required to submit weekly report clearly stating the progress during the month against the activities proposed for the month. Soft copy of the week reports should reach the DWSM/SWSM designated person before close of business (COB) of the last working day of the week. The hard copy of the weekly report should reach the **respective SPMU/DPMU** office before COB of the 1<sup>st</sup> working day of the week.
- Even after getting a second allotment of villages, ISA must continue to deploy the same resources as committed in the already allotted village. In summary, ISA shall not be allowed to deploy same resource set for more than 1 set allotted village group.
- The above proposed number of resources is the minimum requirement and ISAs must deploy the required number of resources to meet their targets and requirements of the project.

## Section:- 5 -PaymentNorms

1. The contract with the ISAs would be for the Planning & Mobilization, Implementation and Post Implementation Phase only. Each ISA will have to achieve the specific Payment Linked Deliverables (PLD) designated for each phase. Payment to the agencies will be made only for those activities and milestones, which have been done/achieved by them.
2. Rate quoted as per below:

S.No.	Name of District	Rate Quoted per household (inclusive GST)
1.	Korba	

Rate per Household inclusive GST

For areas under district Korba of Chhattisgarh, **For every village:**  
Rs. .... x (percentage allotted to the milestone) x No. of  
Households covered .

3. The required documents, reports, proofs etc. for the payment of quarterly bills raised by ISAs should be decided by DWSSM and that **will be specifically mentioned in executed agreement between DWSSM and ISA.** All activities claimed to be performed by the ISA for payments/achievement of milestones should be accompanied by time and date stamped photographic evidences and signatures of all participants and verified by Gram Panchayat along with a declaration to this effect accompanied by a Government recognized proof of identity and address.
4. The ISA will submit the bill for the payment to DWSSM. All such bills should be accompanied by the required documents, reports, proofs along with CA audit report etc. mentioned in executed agreement, failing which the scheduled payments would not be processed. The report should also comment on the status of the Payment Linked Deliverables (PLD) slated for of the schedule.
5. Special Audit of agencies may be conducted by State Water and Sanitation Mission/District Water and Sanitation Mission, through authorized CA firms, if required.

**SECTION -06**

FORMAT FOR SUBMISSION OF PROPOSAL

## APPLICATION

Date: ...../03/2021

**To,**

The Executive Engineer, PHED &  
Member Secretary (DWSM) District  
Korba  
e-mail Id.: eekor-phe-cg@nic.in

**Subject: Regarding Rate of 1 Household data.**

Dear Sir,

1. I, the undersigned applicant, have read and examined in detail your solicitation of Proposal for the purpose of empanelment of NGO/Trust/SHG/Company as Implementation Support Agency (ISA) for organizing various services, activities in the Districts of Chhattisgarh under State Water and Sanitation Mission.
2. **Technical Proposals:** I/We are submitting the Credentials/ Information as stipulated in your aforesaid solicitation of Proposals (Technical-1, 2 & 3). In case you require any further information in this regard, we agree to furnish the same.
3. **Supporting Documents:** I/We have enclosed only required documents/proofs/declarations in support of the information provided in proposal.
4. **Authorization:** I/We hereby submit that, we are authorized/ have been authorized on behalf of NGO/Trust/SHG/Company as agency to sign and submit this application.
5. **Work Area:** I/We hereby submit that our work area interest is all Chhattisgarh area, however we will be willing to work in any area allocated by the authority.

**Key details-**

Agency Name and Address	:	
Person to be Contacted	:	
Designation	:	
Telephone No.	:	Mobile Number:
Fax	:	

Email. ID. :

Thanking you,

Yours faithfully,

Date :  
Place :

(Signature with official stamp)

**LIST OF DOCUMENTS/PROOFS/DECLARATIONS**

<b>S. No.</b>	<b>Details of Annexure</b>	<b>Annexure No.</b>	<b>Page No.</b>
1-			
2-			
3-			
4-			
5-			
6-			
7-			
8-			
9-			
10-			

**Note:** Rows may be increased as per requirements.

**Section-07**  
**TECHNICAL PROPOSAL**

## GENERAL INFORMATION ABOUT AGENCY

Section A:

<b>Particulars</b>	<b>Details</b>
Name of the agency	
Registered Address (with pin code)	
Phone No.	
Fax No.	
E-mail ID	
Name of Contact person for this Proposal	
Phone No. of the contact person for this Proposal	
E-mail Id of the contact person for this Proposal	
Other key persons of agency with complete contact details	
Branch offices in Assam with complete address (if any)	
Other Offices in India (if any)	

Section B:

<b>Particulars</b>	<b>Details</b>
Date of agency's establishment	
Registration Number	
Registration Authority/ Act	
Validity of Registration	
Date of Renewal of Registration	
Bank Account No.	
Name of Bank	
Name of Branch	
IFSC Code	
Empanelment with other Govt. Departments/ Govt. undertakings	
Type of Agency (Proprietary Firm/ Institute/ Company/ Partnership/NGO)	
Goods and Service Tax Registration No. & Validity (if applicable)	
PAN	
TAN	
Whether agency is exempted to pay tax, if yes under which act/provision and validity of exemption	

**ESSENTIAL QUALIFICATIONS**

<b>Sl.No.</b>	<b>Essential Qualifications</b>	<b>Annexure and Page No. of Documents/Proof/Declaration Attached</b>
1	A minimum 3 years' experience as a registered organization for organizations under 4(a) including organizations under Registration of Societies Act 1860, or a Public Trust registered under Indian Trust Act 1982 or a corporation registered under Section 8 Companies Act. Or, experienced Self-Help Groups (SHGs) within districts.	
2	The organization should be a not-for-profit organization or use its profits, if any, or other income in promoting charitable objectives.	
3	The organization should have minimum 3 years' experience in the below mentioned fields: - 1. Drinking water and community management. 2. Water quality. 3. Rainwater harvesting/ recharge, water resources management. 4. Capacity building and awareness generation. 5. Public health engineering. 6. Gender & Water.	
4	At least 3 years work experience in the above-mentioned fields (Sl. No.-4) of the NGO chairpersons/board/or relevant authority who is proposed to lead the initiative.	
5	Working in rural drinking water sector/Social Mobilisation should reflect in their Memorandum of Association as one of the activities.	
6	Experience of using Participatory Rural Appraisal (PRA) techniques and other communication tools in community mobilization.	
7	Last 03 years duly audited and properly maintained accounts and Income Tax Return and published annual report, reflecting minimum average turnover of Rs. 5 lakhs in last 03 years of (FY. 2017-18, 2018-19 and 2019-20).	
8	Organization should not have been blacklisted by any authority or involved in fraudulent activities.	Schedule T-2 A

**Note:**

- Only required documents/proofs/declarations must be attached with Technical -2.
- Annexure No. and Page No. must be mentioned clearly.



**Declaration**

Date:

**Schedule T-2 A**

**To,**

The Executive Engineer, PHED &  
Member Secretary (DWSM) District  
Korba  
e-mail Id.: [eekor-phe-cg@nic.in](mailto:eekor-phe-cg@nic.in)

**We hereby confirm that:**

- 1 Our Firm/ Agency/ Institute/ Company has not been blacklisted by any authority.
- 2 Our Firms/ Agency/ Institute/ Company is not involved in any fraudulent activity.
- 3 Any Government Department has not charge sheeted our Firms/ Agency/ Institute/ Company, for which proceeding in going on.
- 4 Our Firms/ Agency/ Institute/ Company has not submitted any false information or documents in proposal.

Yours sincerely,

Authorized Signatory  
(with seal)

## TECHNICAL EVALUATION FORMAT

S.N	Technical Parameters	Information (Please tick relevant category)	Annexure and Page No. of Documents/Proof /Declaration Attached
<b>A.</b>	<b>Experience of work</b>		
1	Registration of organization for organizations under 4(a) including organizations under Registration of Societies Act 1860, or a Public Trust registered under Indian Trust Act 1982 or a corporation registered under Section 8 Companies Act. Or, experienced Self-Help Groups (SHGs) within districts.	Registered before 3-5 yrs. Registered before 5-10 yrs. Registered before more than 10 yrs.	
2	The experience of organization in the below mentioned fields: - 1. Drinking water and community management. 2. Water quality. 3. Rainwater harvesting/recharge, water resources management. 4. Capacity building and awareness generation. 5. Public health engineering. 6. Gender & Water.	3- 5 yrs. 5- 10 yrs. more than 10 yrs.	
3	The experience of the NGO chairpersons/board/or relevant authority who is proposed to lead the initiative, in the above-mentioned fields (Sl. No.-2).	3- 5 yrs. 5- 10 yrs. more than 10 yrs.	
4	The No. of GPs in which related activities of above-mentioned fields (Sl. No.-2) implemented.	20-50 G.P. >50-100 G.P. Above 100 G.P.	
5	Experience of using Participatory Rural Appraisal (PRA) techniques and other communication tools in community mobilization.	03- 05yrs. 05- 10yrs. more than 10 yrs.	
<b>B.</b>	<b>Financial Capability</b>		
1	Average annual turnover of last 03 years (FY. 2017-18, 2018-19 and 2019-20)	5 lakh -10 lakh >10 lakh - 25 Lakh Above 25 Lakh	
<b>C.</b>	<b>Manpower Capability</b>		
1	No. of Team Leader (having Graduate\Post Graduate degree and 03 years exp.)	upto 5 5-10 above 10	
2	No. of IEC Expert (having Graduate\Post Graduate degree and 03 years exp.)	upto 02 above 02	

3	Capacity Building Expert (having Graduate\Post Graduate degree and 03 years exp.)	upto 02 above 02	Schedule- T-3 A
4	Coordinator (having Graduate degree and 03 years exp.)	upto 05 05-10 above 10	
5	Community Worker (Literate, having good communication skill and 03 years exp.)	upto 50 50-100 above 100	
<b>D. Regional Experience</b>			
	Organizations having experience of implementing projects in the state of C.G.	upto 5 5-10 above 10	
	Organizations having experience of implementing projects in Chhattisgarh and Other State	upto 5 5-10 above 10	
<b>E. Presence in the State</b>			
	Organizations having branch offices in separate mutually exclusive administrative districts of CG (Lease Agreements/Trade license etc. shall have to be provided mandatorily as proof)	upto10 >10-20 above 20	

**Note:**

- Documents/Proof/DeclarationAttachedwithTechnical-2formatcanbereferredinTechnical-3
- For C-Manpower Capability, details of Manpower mentioning qualifications and experience on schedule-T-3 A must be accomplished with CVs and copies of required certificates.

**DETAILS ABOUT HUMAN RESOURCE (HR) OF AGENCY**

Table- A

<b>S.N.</b>	<b>Name of the Person</b>	<b>Qualification</b>	<b>Experience</b>	<b>Address and Contact No.</b>
A.	Team Leader			
	<b>Total No. of Person</b>			
B.	IEC Resources			
	<b>Total No. of Person</b>			
C.	Capacity Building Resources			
	<b>Total No. of Person</b>			
D.	Coordinator			
	<b>Total No. of Person</b>			

**Note: CV and Copy of Certificate of qualifications/experiences must be attached.**

Authorized Signatory  
(with seal)

**DETAILS ABOUT HUMAN RESOURCE (HR) OF AGENCY**

**Table- B**

S.N.	Name of the Person	Qualification	Experience	Address and Contact No.
	<b>Community Worker</b>			
	<b>Total No. of Person</b>			

**Note: CV and Copy of Certificate of qualifications/experiences are not required.**

Authorized Signatory  
(with seal)

**Section C: Based on the information provided in Section 1, please justify agencies suitability for the proposed assignment. (Maximum 500 words)**


I ..... hereby declare that; I'm authorized to sign this document on behalf  
of my organization and above information provided by me, in response to proposal invited by Office of The Executive Engineer, PHED & Member Secretary (DWSSM) District .....Chhattisgarh is true and correct to the best of my knowledge and belief. I understand that in case any information provided above is found to be false or concealed during and/or after the empanelment process the Department will omit organization's name from the list of empanelled agencies and may also impose penalty as deemed fit.

**Yours faithfully,**

(Signature with official stamp)

Date:  
Place:

## FORMAT: BIDDERS' ORGANIZATION

<b>Name of the Organisation</b>	
<b>Address of Registered Office of the Organisation</b>	
<b>Year of Establishment</b>	
<b>Contact Person with Contact Details</b>	
<b>Name of the Head of the Organization</b>	
<b>PAN Number</b>	
<b>GST Number</b>	
<b>Sources of Funding</b>	
<b>Association with other Organisation (whether Parent or subsidiary)</b>	
<b>Brief write-up about the Organisation</b>	

(Please add more tables in case of consortium)

*(Signature of Authorized Person)*

Date:

Seal:

**FORMAT: ORGANIZATIONS' EXPERIENCE IN RELEVANT WORKS**

[List projects (not more than 06) in the last five years which are similar to that in the EOI.]

*[The following information should be provided in the format below for each reference assignment for which your firm, either individually as a corporate entity or as one of the major companies within a consortium, was legally contracted by the Employer stated below.]*

<b>Name of the Project:</b>	<b>Approx. value of the contract (in current `):</b>
<b>Country:</b> <b>Location within country:</b>	<b>Duration of contract (months):</b>
<b>Name of Client:</b>	
<b>Address:</b>	
<b>Start date (month/year):</b> <b>Completion date (month/year):</b>	
<b>Name of joint venture partner or associated partner if any:</b>	
<b>Name of senior regular full time employees of the firm involved and functions performed (indicate most significant profiles such as Project Director/Coordinator, Team Leader):</b>	
<b>Narrative description of Project:</b>	
<b>Description of actual services* provided in the Contract:</b>	

*\*Copy of Work order /completion certificate to be submitted*

**Firm's Name:**

**Signature of Authorized Representative:**



**WRITE UP ON UNDERSTANDING OF RURAL WATER SUPPLY SECTOR IN  
CHHATTISGARH**

*a) Understanding of Rural Water Supply Sector in Chhattisgarh: In this section you should explain your understanding about the rural water supply scenario in terms of technicality, institutional structure, O&M structure etc. These sections should be completed within 500 words.*

**FORMAT FOR TURNOVERDETAILS**

<b>Annual Turnover for the last three financial years 2017-18, 2018-19 and 2019-20) along with audited Financial Statement for last three years.</b>		
S.No	Year	Turnover in INR
1	2017-18	
2	2018-19	
3	2019-20	
<b>AVERAGE ANNUAL TURN OVER</b>		

*(Signature of Authorized Person)*

Date:

Seal:

**Note:** CA certificate to be submitted

## **FORMAT FOR CURRICULUM VITAE(CV) FOR PROPOSED PROFESSIONAL STAFF**

1. Proposed Position:

[For each position of key professional separate form Tech-7 will be prepared]:

2. Name of Firm:

[Insert name of firm proposing the staff]:

3. Name of Staff:

[Insert full name]:

4. Date of Birth:

5. Nationality:

6. Education:

[Indicate college/university and other specialized education of staff member, giving names of institutions, degrees obtained, and dates of obtainment]:

7. Membership of Professional Associations:

8. Other Training:

9. Countries of Work Experience:

[List countries where staff has worked in the last ten years]:

10. Languages [For each language indicate proficiency: good, fair, or poor in speaking, reading, and writing]:

11. Employment Record:

[Starting with present position, list in reverse order every employment held by staff member since graduation, giving for each employment (see format here below): dates of employment, name of employing organization, positions held.]:

From[Year]:                      To Year]:Employer:

Positions held:

12. Detailed Tasks Assigned

[List all tasks to be performed under this Assignment/job]

13. Work Undertaken that Best Illustrates Capability to Handle the Tasks Assigned [Among the Assignment/jobs in which the staff has been involved, indicate the following information for those Assignment/jobsthatbestillustratestaffcapabilitytohandlethetaskslistedunderpoint12.]

Name of Assignment/job or project:

Year:

Location:

Employer:

Main project features:

Positions held:

Activities performed:

14. Certification:

I, the undersigned, certify that to the best of my knowledge and belief, this CV correctly describes myself, my qualifications, and my experience. I understand that any wilful misstatement described herein may lead to my disqualification or dismissal, if engaged.

Date:

[Signature of staff  
member or authorized  
representative

Place:

[Full name of authorized representative or the staff]

Use this Template



**Rate should be quoted as per below:**

S.No.	Name of District	No of house holds for FHTC	Rate Quoted per household in Rs. (inclusive GST)
1.	Korba	197000	